



EST 2012

LUXURY

FLOORING

CUSTOMER RETURNS FORM

From:	To: Customer Returns Luxury Flooring Unit 5, Brighton Distribution Centre Howden YO8 6DJ	
Order Number:	Date of Return:	
Delivery company used: UPS / TNT / Palletline / Palletways / Other:		
Item Description:	Quantity:	Reason for Return:

Customer Signature: _____

Date: _____

Important things to remember when returning items to us:

- We must receive the items at the address below **within 14 days** of the day you initially received them.
- It is your responsibility to ensure that goods are returned to our Warehouse in the condition you would wish to receive goods in. This means ensuring that goods are in their **original packaging**, with **clear tape** used to seal packaging where resealing has been necessary.
- We bare **no responsibility for fees** incurred when returning goods to us.
- Returns must be received between **8am and 6pm, Monday – Friday**. The Warehouse is closed on weekends.

FOR OFFICE USE ONLY

Date Received:	Received by:
Customer Order #:	Our Order #:
Notes:	